

**El Dorado County  
Association of REALTORS®**  
P.O. Box 627  
Shingle Springs, CA 95682  
530-622-4857

**Placer County  
Association of REALTORS®**  
4750 Grove Street  
Rocklin, CA 95677  
916-624-8271

**Sacramento  
Association of REALTORS®**  
2003 Howe Avenue  
Sacramento, CA 95825  
916-922-7711

**Yolo County  
Board of REALTORS®**  
449 Elm Street  
Woodland, CA 95695  
530-666-4253

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## REQUEST FOR MEDIATION

As an alternative to arbitration, the Association has available mediation. Mediation is a dispute resolution process whereby a mediator works with you and the other parties to facilitate a mutually acceptable resolution of your dispute. In comparison to arbitration, mediation is usually less adversarial and less formal and the parties are more directly involved in the decision making process to resolve their dispute. As a general policy, the Association promotes mediation and strongly encourages you to consider using mediation. We have enclosed a copy of the Association's mediation guidelines and procedures for your review.

While the Association promotes mediation, please be advised of the following. If you are the complainant in the dispute, you still need to file an arbitration complaint with the Association to preserve your right to arbitration. Also, mediation is a voluntary process and a mediation conference can only be scheduled for those parties that agree to mediation. If any party to your dispute does not agree to mediation, arbitration will be necessary to resolve the dispute as it pertains to you and those parties. Finally, if you are unable to reach a mutually acceptable resolution of the dispute through mediation, an arbitration hearing will have to be scheduled.

If you agree to use mediation, please provide the information requested below. If other parties agree to mediation, we will notify you and schedule a mediation conference as appropriate. Thank you.

I agree to mediation in accordance with the Association's mediation guidelines and procedures with the following parties\*:

- |                               |                               |
|-------------------------------|-------------------------------|
| 1. _____<br>(Print/Type Name) | 3. _____<br>(Print/Type Name) |
| 2. _____<br>(Print/Type Name) | 4. _____<br>(Print/Type Name) |

\*Use additional sheets if necessary.

I will not be available for a mediation conference on the following dates: \_\_\_\_\_.

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Name (Type or Print)	Signature		
Telephone	Date		
Address	City	State	Zip

Please return to: \_\_\_\_\_ ASSOCIATION/BOARD OF REALTORS® Attn: \_\_\_\_\_

Address

City, State, Zip

Phone (\_\_\_\_\_) \_\_\_\_\_